



## Our Lady of Guadalupe Summer Camp 2025

### *A Welcome Letter from Our Director*

#### **Dear Summer Camp Families,**

Welcome to a summer of fun, right in your neighborhood!

Our summer camp program runs for **six weeks**,  
*Monday through Friday, from July 7th through August 15th.*

Our summer camp is proud to be a large staple of our community, filled with staff and campers eagerly awaiting an exciting, fun-filled summer. Please read through our registration package for important information regarding our summer camp. Please be advised there will be registration days available for you to come in and speak with me regarding any summer camp questions you may have. I am also available by email. Please do not hesitate to contact me regarding any questions or concerns pertaining to our program. We look forward to another exciting summer! We are so excited for you to join us!

I look forward to meeting you all!

Kindly,

Catherina Cassiliano

OLG Summer Camp Director

For Ages  
4-13

## **Registration Dates**

- Sunday, April 6th & Saturday, April 12th (**11am-1pm in the rectory office**)
- Saturday, May 10th & Sunday, May 18th (**11am-1pm in the rectory office**)
- Sunday, June 1st (**11-1pm in the rectory office**)

All campers **MUST** be registered by Sunday, June 1st, 2025.  
Registrations after June 1st will be subject to a late registration fee.

**Summer Camp Orientation** will be **Sunday, June 1st at 1:30pm** in the Church Basement (entrance located on 73rd street and 15th avenue)

## **Registration Essentials**

- A copy of your child's Birth Certificate
- Mandatory Signed Forms: Acknowledgment Statement, Registration Form, & Family Tuition Form
- Non-refundable registration fee (\$50 per family/ \$65 for registrations after June 1st)

## Emergency Cards

- All campers MUST have a yellow Emergency card on file. Campers **will not** be permitted to start camp without one on file.
- The card will include: Parent's contact information & will authorize all other individuals allowed to pick up the child from camp.
- ID may be required at pick-up for all members listed.
- Yellow Cards will be available at all registration dates & in the rectory office where forms are available.

## Activity Breakdown

- Our day begins at 9 am, with student arrival by 8:55 am.
- All activities range from approximately 45-55 minutes
- Lunch will begin at 12:00pm for all age groups.
- Each group will participate in the following activities daily:
  - Arts & Crafts
  - Movie Time
  - Indoor Play Time
  - Outdoor Play Time
  - Pool Time
- Pick up begins at 2:45. All students must be picked up by 3pm. All students picked up after 3pm are subject to an extended day fee for the afternoon.
- More specific group schedules will be available closer to the start of camp.

## Early Drop Off Program

The Early Drop Off Program is an additional early-care program for your convenience. The program begins at 8am and runs until 9am. If you would like to sign your child up for this program, please see the attached Tuition form for pricing and submit an Early Drop Off Registration Form with your child's registration.

## Extended Day Program

The Extended Day Program is an additional extension-care program for your convenience. The program begins at 3pm and runs until 5pm. The latest available pick-up time for this program is 5pm. If you would like to sign your child up for this program, please see the attached Tuition form for pricing and submit an Extended Day Registration Form with your child's registration.

Please tear off & return Acknowledgment Statement

## OLG Summer Camp 2025 Acknowledgement Statement

I have read all of the terms and conditions of the OLG Summer Camp. I have been advised of all tuition costs & subjected late fees. I acknowledge & understand that I am required to pay all fees mentioned in this registration package that pertain to my child/children.

\_\_\_\_\_  
Parent/Guardian's Name (Print)

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

Child/Children's Name(s) \_\_\_\_\_

# Tuition & Fees

## *Breakdown*

Six-Week Program Tuition	Fee
Weekly Tuition	\$325
Weekly Tuition (Sibling Discount)	\$275
Registration Fee per family (non-refundable) <b>*MUST be paid at registration</b>	\$50
Late Registration Fee per family <b>(registrations made after JUNE 1st)</b>	\$65

Day-to-Day Camp Tuition	Fee
1-Day	\$75
2-Days	\$140
3-Days	\$215
4-Days	\$280

Important Notes
<ul style="list-style-type: none"> <li>Weekly tuition payments should be received by the <b>Monday</b> of the week that your child/children are attending.</li> <li>Weekly payments are subjected to a \$20 late payment fee</li> </ul>

Additional Programs	Fee
Early Drop Off (8am-9am)	\$20 per day/ \$100 per week
Extended Day (3pm-5pm)	\$30 per day/ \$150 per week

# OLG SUMMER CAMP REGISTRATION FORM

## BASIC INFORMATION

Child's First & Last Name

Gender

Full Address

Date of Birth

Age

Name of School Child Attends

Child's Grade (as of 24-25 School Year)

## CONTACT INFORMATION

Mother's Name (or Other)

If Other, please indicate relationship to child:

Contact Number

Email Address

Father's Name (or Other)

If Other, please indicate relationship to child:

Contact Number

Email Address

## ACADEMIC/MEDICAL INFO

Please describe any specific needs your child may have related to learning/participation in activities

Does your child have any legal documentation for these needs during the school year (IEP or 504 Plan)?

**Note: Please provide copy of paperwork to summer camp directors to properly accommodate your child's needs**

Please list all medical issues, allergies, medications and/or medical concerns for your child

Please indicate what you would like us to do in the case of a medical emergency

## POOL AUTHORIZATION

Please check off which pool size your child is permitted to use

Small Pool (2.5 Feet )**ONLY**

*Large Pool (4.5-5 Feet)* **ONLY**

**Both Pools**

Parent Authorization (Initials)

## PHOTO AUTHORIZATION

By signing this agreement, I give Our Lady of Guadalupe permission to use my child's photo(s) on the parish website and social media (Instagram/Tiktok), along with any present or future advertisements for the program.

Parent/Guardian's Name (Print)

Date

Parent/Guardian's Signature

## EMERGENCY CONTACT INFORMATION

Please indicate Emergency Contact Information (Other than parent/guardian)

Name

Phone Number

Is this person authorized to pick your child up?

 Yes No

Relationship to Child

Name

Phone Number

Is this person authorized to pick your child up?

 Yes No

Relationship to Child

Name

Phone Number

Is this person authorized to pick your child up?

 Yes No

Relationship to Child

# FAMILY TUITION FORM

\*\*ONE PER FAMILY

Family Last Name

Names of each Child enrolled:

Group

1.

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2.

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3.

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4.

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**Please initial next to the registration package your child/children will be signed up for:**

Six Week Program

Weekly Program Registration (Please check off weeks)

W 1

W 2

W 3

W 4

W 5

W 6

Number of Days per week

**\*\*Please initial next to each additional program your child will be signed up for:**

Early Drop Off Program (8am-9am)

Extended Day Program (3pm-5pm)

For Office Use: **Payment Type:** Full / Weekly

**Weeks:**

**Total:**

**Payment Notes:**

<b><u>Weeks:</u></b>	<b><u>Total:</u></b>	<b><u>Payment Notes:</u></b>
Week 1		
Week 2		
Week 3		
Week 4		
Week 5		
Week 6		

**EARLY DROP OFF REGISTRATION**

**PROGRAM TIME 8:00-9:00AM**

Child's Name

Acknowledgement Statement

\*I understand that this program is an additional payment (\$20 per day/\$100 per week).

I understand it is my responsibility to pay this fee at the beginning of each week.

Parent/Guardian's Name(Print)

Parent/Guardian's Signature

Date

FOR OFFICE USE

Group

<b>Weeks:</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>W1</b>					
<b>W2</b>					
<b>W3</b>					
<b>W4</b>					
<b>W5</b>					
<b>W6</b>					

**EXTENDED DAY REGISTRATION**

**PROGRAM TIME 3:00-5:00PM**

Child's Name

Acknowledgement Statement

\*I understand that this program is an additional payment (\$30 per day/\$150 per week).

I understand it is my responsibility to pay this fee at the beginning of each week.

I am also aware that Extended Day is **not** offered on the last day of camp, Friday, August 16th.

Parent/Guardian's Name(Print)

Parent/Guardian's Signature

Date

FOR OFFICE USE

Group

<b>Weeks:</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>W1</b>					
<b>W2</b>					
<b>W3</b>					
<b>W4</b>					
<b>W5</b>					
<b>W6</b>					<b>X</b>